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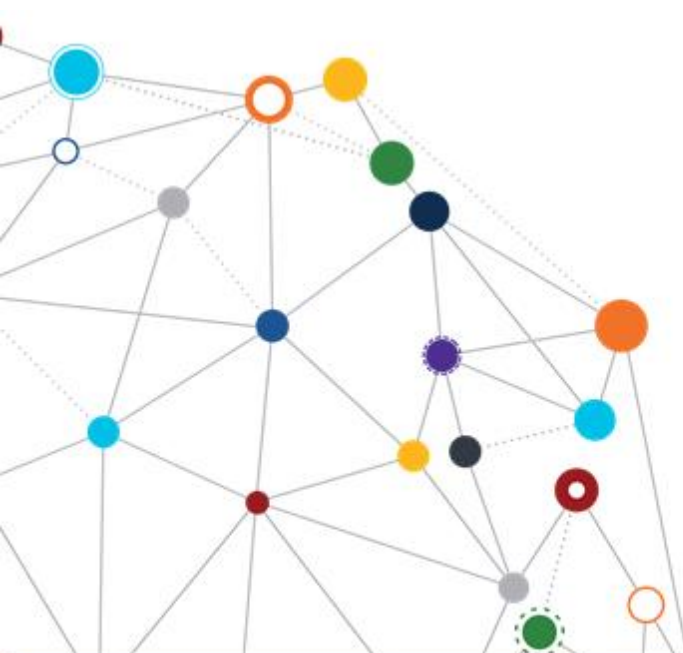


WP4 – Organisation of training and re-training

D4.3 – Conducting re-training

INTERnationalization at Home: Embedding Approaches and Structures to Foster Internationalization at Western **BAlkans**

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INTERBA



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Version	Revision	Date	Author	Modification
1	0	05/02/2021	Georgios Dafoulas	





1. Planning re-training sessions

MUHEC points for discussion:

- Conducting training pilots in each country with the participation of all Partner Country institutions and monitoring from EU institutions
- Monitoring the re-training sessions with the participation of peripheral institutions.
- We need to agree re-training pilots for each PCI
 - Each PCI to come up with two potential topics based on previous projects
 - Each PCI to suggest dates for the training
 - Each PCI to identify trainers (both TtT and SME) for each training
- Re-training will include TtT sessions, as well as SME training
 - Each PCI to design the training to include a TtT session so more PCI staff can train the future
 - Each PCI to design the training to have specific links to previous projects
 - Local trainings to be based on WP2 templates and repository
- MUHEC to collect PCI monitoring data for each re-training (aim to reach a critical mass of re-trained staff in each PCI)
 - Goal – maximum number of trainees
 - Goal – additional projects to be included in the repository
 - Goal – maximum range from the repository projects to be used
 - Goal – high evaluation scores

The following list includes the INTERBA partner inputs from the workshop held on 5th of February:

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2. Creating re-training workshops

MUHEC points for discussion:

- Each PCI to develop its own re-training workshops
- All training content (from PCIs) to be stored centrally

The following list includes the INTERBA partner inputs from the workshop held on 5th of February:

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3. Conducting re-training

MUHEC points for discussion:

- Developing all necessary materials, training portfolio and establish a list of trained and re-trained academics
- Agree the training portfolio structure at the workshop
- Based on train-storming for each topic covered
- Portfolio part A will focus on SME training
- Portfolio part B will focus on TtT training (see next page for sections)
- Agree the use of SCATE – we propose to adopt the SCATE platform as a portal for delivering the training content. The pedagogic model is simplified so we can easily transfer existing content
- MDX to provide authoring templates to be discussed at the workshop
- The INTERBA consortium to suggest any adjustments
- MDX to provide training on writing the SCATE content to PCI authors
- MDX to coordinate SCATE platform uploads
- MDX to provide certificates for all trainers and trainees
- MDX to coordinate list of certified trainers

The following list includes the INTERBA partner inputs from the workshop held on 5th of February:

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4. Planning the re-training monitoring and evaluation

MUHEC points for discussion:

- Monitoring the re-training sessions with the participation of peripheral institutions
- We need to agree a re-training pilot for each PCI
- Re-training will include TtT sessions, as well as SME training
- MDX to collect PCI monitoring data for each re-training (aim to reach a critical mass of re-trained staff in each PCI)

The following list includes the INTERBA partner inputs from the workshop held on 5th of February:

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5. Reporting on re-training

MUHEC points for discussion:

- MUHEC to request re-training data from each PCI.

The following list includes the INTERBA partner inputs from the workshop held on 5th of February:

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